

Finale Transposition Chart, by MakeMusic user forum member Motet (12/12/2016)

Trans.	Sounding	Written	Interval	Key Alter	Usage (Some Common Western Instruments)
C	Up 2 octaves	Down 2 octaves	-14	0	Glockenspiel
D \flat	Up min. 9th	Down min. 9th	-8	5	D \flat Piccolo
C*	Up octave	Down octave	-7	0	Piccolo, Celesta, Xylophone, Handbells
B \flat	Up min. 7th	Down min. 7th	-6	2	B \flat Piccolo Trumpet, Soprillo Sax
A	Up maj. 6th	Down maj. 6th	-5	-3	A Piccolo Trumpet
A \flat	Up min. 6th	Down min. 6th	-5	4	A \flat Clarinet
F	Up perf. 4th	Down perf. 4th	-3	1	F Trumpet
E	Up maj. 3rd	Down maj. 3rd	-2	-4	E Trumpet
E \flat *	Up min. 3rd	Down min. 3rd	-2	3	E \flat Clarinet, E \flat Flute, E \flat Trumpet, Soprano Cornet, Sopranino Sax
D	Up maj. 2nd	Down maj. 2nd	-1	-2	D Clarinet, D Trumpet
D \flat	Up min. 2nd	Down min. 2nd	-1	5	D \flat Flute
C	Unison	Unison	0	0	Concert pitch, Horn in C alto
B	Down min. 2nd	Up min. 2nd	1	-5	Horn in B (natural) alto, B Trumpet
B \flat *	Down maj. 2nd	Up maj. 2nd	1	2	B \flat Clarinet, B \flat Trumpet, Soprano Sax, Horn in B \flat alto, Flugelhorn
A*	Down min. 3rd	Up min. 3rd	2	-3	A Clarinet, A Trumpet, Horn in A, Oboe d'Amore
A \flat	Down maj. 3rd	Up maj. 3rd	2	4	Horn in A \flat
G*	Down perf. 4th	Up perf. 4th	3	-1	Horn in G, Alto Flute
G \flat	Down aug. 4th	Up aug. 4th	3	6	Horn in G \flat
F#	Down dim. 5th	Up dim. 5th	4	-6	Horn in F#
F*	Down perf. 5th	Up perf. 5th	4	1	Horn in F, English Horn, Basset Horn
E	Down min. 6th	Up min. 6th	5	-4	Horn in E
E \flat *	Down maj. 6th	Up maj. 6th	5	3	Alto Clarinet, Alto Sax, Alto Horn (also called Tenor Horn, E \flat Horn, or Althorn), Horn in E \flat , E \flat Tuba (♭ transposing)
D	Down min. 7th	Up min. 7th	6	-2	Horn in D
D \flat	Down maj. 7th	Up maj. 7th	6	5	Horn in D \flat
C*	Down octave	Up octave	7	0	Double Bass (♭), Contrabassoon (♭), Horn in C, Guitar, Bass Flute, Baritone Oboe, Heckelphone, C Bass Trumpet
B	Down min. 9th	Up min. 9th	8	-5	Horn in B (natural)
B \flat *	Down maj. 9th	Up maj. 9th	8	2	Tenor Sax, B \flat Bass Clarinet, Horn in B \flat basso, B \flat Bass Trumpet. B \flat Tuba (♭ transposing), Baritone Horn, Tenor Trombone, Euphonium
A	Down octave plus min. 3rd	Up octave plus min. 3rd	9	-3	A Bass Clarinet, Horn in A basso
A \flat	Down octave plus maj. 3rd	Up octave plus maj. 3rd	9	4	Horn in A \flat basso
G	Down octave plus perf. 4th	Up octave plus perf. 4th	10	-1	Contra-alto Flute in G, Horn in G basso
F	Down octave plus perf. 5th	Up octave plus perf. 5th	11	1	Contra-alto Flute in F
E \flat *	Down octave plus maj. 6th	Up octave plus maj. 6th	12	3	Baritone Sax, Contra-alto Clarinet, E \flat Bass (Tuba)
C	Down 2 octaves	Up 2 octaves	14	0	Contrabass Flute
B \flat	Down 2 octaves plus maj. 2nd	Up 2 octaves plus maj. 2nd	15	2	Bass Sax, Contrabass Clarinet, B \flat Bass (Tuba)
E \flat	Down 2 octaves plus maj. 6th	Up 2 octaves plus maj. 6th	19	3	Contrabass Sax
C	Down 3 octaves	Up 3 octaves	21	0	Subcontrabass Flute
B \flat	Down 3 octaves plus maj. 2nd	Up 3 octaves plus maj. 2nd	22	2	Subcontrabass Sax, Tubax

* denotes a transposition built into Finale 2014.5; for others, choose Other. All instruments are notated in treble clef unless otherwise indicated. The orchestral tuba is usually written in bass clef at concert pitch; the transpositions for tuba above pertain to band music. Horns in bass clef are often written an octave lower than they are in treble clef; subtract 7 from Interval.

See next page for instructions on enharmonic transpositions.

Enharmonic Instrument Transposition

To change an instrument's transposition so that when a key signature of six sharps appears, six flats are used instead: add 1 to Interval, subtract 12 from Key Alter, and leave Simplify Key checked. This will leave other key signatures unchanged and can be applied to the entire staff.

Examples:

Instrument	Interval	Key Alter
B \flat Clarinet, B \flat Trumpet, Soprano Sax	2	-10
B \flat Tenor Sax, B \flat Bass Clarinet, Baritone Horn	9	-10
E \flat Alto Sax	6	-9
F Horn	5	-11

More generally, to change a particular key signature for a transposing instrument enharmonically from 5, 6, or 7 sharps to flats instead: add 1 to Interval, subtract 12 from Key Alter, and uncheck Simplify Key. To change from 5, 6, or 7 flats to sharps instead: subtract 1 from Interval, add 12 to Key Alter, and uncheck Simplify Key. This may unwantedly alter other keys in the piece, however, in which case the above should be applied via a staff style only to the section of the music that's in the key to be changed.